

# WRIGHT EXPRESS® MERCHANT CHARGE CARD AGREEMENT APPLICATION

Please read the following before completing this form: 1) The undersigned merchant ("Merchant") represents that the information given in this application is complete and accurate and authorizes Wright Express LLC and Wright Express Financial Services Corporation (hereinafter collectively referred to as "Wright Express") to check with credit reporting agencies, credit references, and other sources to confirm information given;

2) Merchant agrees to provide additional financial information to Wright Express upon request; 3) Merchant requests approval of this Wright Express Merchant Charge Card Agreement Application ("Application");

4) Merchant agrees to the terms and conditions set forth in the Wright Express Merchant Charge Card Agreement ("Agreement") provided with this Application and incorporated herein by reference; 5) If this application is for a general partnership or a proprietorship, Wright Express may obtain and use personal credit information (including consumer reports from consumer reporting agencies) about the individual partners or owners of the Merchant in making a credit decision, and in the administration of this program, to the extent permitted by law;

6) Merchant agrees that in the event the Merchant does not meet its obligations pursuant to the Agreement, Wright Express may report the Merchant's liability (as well as any general partner or proprietor's) liability for and the status of the account to credit bureaus and others who may lawfully receive such information.

## SECTION 1 - BUSINESS INFORMATION

|                                                                                 |     |                |                                             |       |       |
|---------------------------------------------------------------------------------|-----|----------------|---------------------------------------------|-------|-------|
| Site Name (DBA or AKA) Please use location form for additional sites            |     |                | Station Manager/Contact                     |       |       |
| Physical Address for site directory (number and street)                         |     | City           |                                             | State | Zip   |
| Phone                                                                           | Fax | Highway Exit # | Nearest Highway                             |       |       |
| Full Legal Company Name                                                         |     |                | Merchant's Taxpayer ID # (TIN, FEIN or SSN) |       |       |
| Mailing Address if different than physical address (for settlement & reporting) |     | City           |                                             | State | Zip+4 |
| Corporate Contact (for settlement)                                              |     | Phone          |                                             | Fax   |       |
| Email address                                                                   |     |                |                                             |       |       |

## SECTION 2 - PROCESSING

|                                                                                                                                                               |                                  |                               |                                          |                                     |                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-------------------------------|------------------------------------------|-------------------------------------|------------------------------|
| Bank Card Processor                                                                                                                                           |                                  |                               | Phone                                    |                                     |                              |
| Credit Card Network (check one):                                                                                                                              |                                  |                               |                                          |                                     |                              |
| <input type="checkbox"/> ADS                                                                                                                                  | <input type="checkbox"/> Buypass | <input type="checkbox"/> EFS  | <input type="checkbox"/> First Data Corp | <input type="checkbox"/> GPI        | <input type="checkbox"/> GPS |
| <input type="checkbox"/> LYNK                                                                                                                                 | <input type="checkbox"/> NBS     | <input type="checkbox"/> Nova | <input type="checkbox"/> NPC             | <input type="checkbox"/> Paymentech | <input type="checkbox"/> SPS |
| Inside the site POS Equipment (example, Omni 3200, Tranz 380, etc.)                                                                                           |                                  |                               |                                          | Terminal ID #                       |                              |
| At the dispenser POS Equipment (example, Omni 3200, Tranz 380, etc.)                                                                                          |                                  |                               |                                          | Terminal ID #                       |                              |
| DO YOU SELL FUEL? <input type="checkbox"/> Yes <input type="checkbox"/> No If you sell fuel, complete section 4. If you do not sell fuel, complete section 3. |                                  |                               |                                          |                                     |                              |

## SECTION 3 - NON-PETROLEUM MERCHANTS

|                                              |                                           |                                          |                                                                                  |                                         |                                             |
|----------------------------------------------|-------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------|
| BRANDS (check all that apply)                |                                           |                                          |                                                                                  |                                         |                                             |
| <input type="checkbox"/> Aamco               | <input type="checkbox"/> Chrysler         | <input type="checkbox"/> GM              | <input type="checkbox"/> Les Schwab                                              | <input type="checkbox"/> Napa           | <input type="checkbox"/> Quaker St/Pennzoil |
| <input type="checkbox"/> ACCC                | <input type="checkbox"/> D-Triumph GL     | <input type="checkbox"/> Goodyear        | <input type="checkbox"/> Maaco                                                   | <input type="checkbox"/> Nissan         | <input type="checkbox"/> Tire Centers, Inc. |
| <input type="checkbox"/> AC Delco            | <input type="checkbox"/> Econolube        | <input type="checkbox"/> Grease Monkey   | <input type="checkbox"/> Mazda                                                   | <input type="checkbox"/> Novus          | <input type="checkbox"/> Toyota             |
| <input type="checkbox"/> American Lubefast   | <input type="checkbox"/> Firestone        | <input type="checkbox"/> Harmon Glass    | <input type="checkbox"/> Meineke                                                 | <input type="checkbox"/> Oil Changer    | <input type="checkbox"/> Volvo              |
| <input type="checkbox"/> BF Goodrich         | <input type="checkbox"/> Ford             | <input type="checkbox"/> Honda           | <input type="checkbox"/> Midas                                                   | <input type="checkbox"/> Parts Plus     | <input type="checkbox"/> Wash Depot         |
| <input type="checkbox"/> Big O Tires         | <input type="checkbox"/> Glass America    | <input type="checkbox"/> Jiffy Lube      | <input type="checkbox"/> Mitsubishi                                              | <input type="checkbox"/> Pep Boys       | <input type="checkbox"/> Winston Tire       |
|                                              |                                           |                                          |                                                                                  | <input type="checkbox"/> Precision Tune | <input type="checkbox"/> Other              |
| BRAND PROGRAMS (check one if applicable):    |                                           |                                          |                                                                                  |                                         |                                             |
| <input type="checkbox"/> ACCC                | <input type="checkbox"/> GE Dealer Direct | <input type="checkbox"/> Grease Monkey   | <input type="checkbox"/> Parts Plus                                              |                                         |                                             |
| <input type="checkbox"/> Dodge Business Link | <input type="checkbox"/> GM Goodwrench    | <input type="checkbox"/> JLI South Cal   | Dealer/Location Code (if applicable): <input style="width: 100px;" type="text"/> |                                         |                                             |
| PRIMARY SERVICE (check one):                 |                                           |                                          |                                                                                  |                                         |                                             |
| <input type="checkbox"/> Auto Body           | <input type="checkbox"/> Dealership       | <input type="checkbox"/> Mechanical      | <input type="checkbox"/> Parts                                                   | <input type="checkbox"/> Tires          |                                             |
| <input type="checkbox"/> Car Wash            | <input type="checkbox"/> Glass            | <input type="checkbox"/> Oil Change/Lube | <input type="checkbox"/> Road Service                                            |                                         |                                             |

## SECTION 4 - FUEL MERCHANT ONLY SITE INFORMATION

|                                                                          |                                                     |                                   |                                        |                              |  |
|--------------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------|----------------------------------------|------------------------------|--|
| Please check all the features and fuel types that apply to your station: |                                                     |                                   |                                        |                              |  |
| <input type="checkbox"/> Fuel available 24 hours                         | <input type="checkbox"/> Pin Pad                    | <input type="checkbox"/> Alcohol  | <input type="checkbox"/> Unleaded Plus | <input type="checkbox"/> CNG |  |
| <input type="checkbox"/> Car Wash                                        | <input type="checkbox"/> Crinds (Pay-at-the-pump)   | <input type="checkbox"/> Unleaded | <input type="checkbox"/> Diesel        | <input type="checkbox"/> LPG |  |
| <input type="checkbox"/> Service Bays                                    | <input type="checkbox"/> Tractor Trailer Accessible | <input type="checkbox"/> Premium  | <input type="checkbox"/> Methanol      |                              |  |

**SECTION 5 - BANK ACCOUNT INFORMATION FOR PAYMENT OF CHARGE CARD SALES**

Merchant hereby authorizes and requests Wright Express to make payments of amounts owing to Merchant by Wright Express by initiating credit entries to Merchant's demand deposit account at the Bank indicated below ("Merchant's Bank"), and authorizes and requests Merchant's Bank to accept any credit entries initiated by Wright Express to such account without responsibility for the correctness thereof. In the event of an overpayment or payment in error, Merchant hereby authorizes Wright Express to initiate a debit entry to the account for each overpayment or payment in error.

It is understood that for purposes of this Agreement, the term "Merchant's Bank" shall mean and include the bank identified below by Merchant and any successor bank identified to Wright Express (i) in a Notice of Change provided to Wright Express by any Automated Clearing House Association processing credit or debit transactions under this Agreement, or (ii) by Merchant, whether orally or by other non-written means. Any such notification to Wright Express shall be effective only with respect to entries credited to Merchant's account by the Bank after receipt of such notification and a reasonable time to act upon such notice. Merchant agrees and acknowledges that Wright Express will not be liable to Merchant for any damages resulting from the performance or the failure to perform of any Automated Clearing House Association.

|                       |                |                    |
|-----------------------|----------------|--------------------|
| Bank Name and Address |                | ABA Routing Number |
| Account Name          | Account Number |                    |

**IMPORTANT: PLEASE ATTACH A VOIDED CHECK TO PAGE 3**  
**We must receive a voided check (or photocopy if faxing) in order to process application.**

**SECTION 5A - BUSINESS BANK TRADE REFERENCES**

Please indicate your type of business:    Corporation    LLC    Partnership    PC or PA    Proprietorship

|                                                                                           |                     |                               |       |     |
|-------------------------------------------------------------------------------------------|---------------------|-------------------------------|-------|-----|
| Primary Bank                                                                              | Address             | City                          | State | Zip |
| Bank Contact Person                                                                       | Phone               | Commercial Checking Account # |       |     |
| Business listed in Yellow Pages? <input type="checkbox"/> Yes <input type="checkbox"/> No | MasterCard / Visa # |                               |       |     |

Please provide three trade credit references for companies that issue you credit on a regular basis, suppliers or service companies.  
 Do not provide credit cards or oil company cards.

|              |      |       |              |       |
|--------------|------|-------|--------------|-------|
| Company Name | City | State | Contact Name | Phone |
| Company Name | City | State | Contact Name | Phone |
| Company Name | City | State | Contact Name | Phone |

**SECTION 6 - SETTLEMENT**

**Please refer to the Wright Express Merchant Charge Card Agreement which accompanied this application for your Terms and Conditions. It describes the Wright Express Discount Fee and Payment Terms.**

**AUTHORIZED SIGNATURE**

MERCHANT: The undersigned represents and warrants to Wright Express that all of the terms and conditions of this Wright Express Merchant Charge Card Agreement Application consisting of this entire document in addition to any other document or addendum including the Wright Express Merchant Charge Card Agreement have been reviewed in their entirety, are true and correct, and set forth the agreement between Wright Express and Merchant. Additionally, the undersigned represents and warrants that he or she has authority to sign and to bind Merchant to the terms of this Application. Also, the undersigned represents that the undersigned has the authority to provide information and execute this Application on behalf of the Merchant. The Agreement shall only become effective upon Wright Express' acceptance of the Agreement and the Application at its headquarters following approval, and the assignment to Merchant of a merchant processing identification number.

|                       |              |
|-----------------------|--------------|
| Signature<br><b>X</b> | Printed Name |
| Title                 | Date         |

**FOR OFFICE USE ONLY**

|                  |            |            |
|------------------|------------|------------|
| Acquisition Code | Sales Code | Log Number |
|------------------|------------|------------|

**▼ ATTACH VOIDED CHECK HERE ▼**  
**Application will not be processed without voided check**

**VOIDED CHECK FROM CHECKING ACCOUNT MUST BE ATTACHED. IF FAXING, PHOTOCOPY OF VOIDED CHECK IS PERMISSABLE.**

Please complete the following information for each location, and photocopy as needed for additional sites. Type or print clearly to insure accurate and timely set up for your account. Then fax or mail to your network or bank representative.

**General Merchant Info:**

Full Legal Company Name: \_\_\_\_\_

Credit Card Processor: \_\_\_\_\_ Network: \_\_\_\_\_

**Type of Request (check one):**

**Add Site** - Adding this site to an existing WEX account in the corporation's name above. WEX will settle for this new site's transactions to the bank account already on file. Provide one of your existing WEX Site ID #'s to help us look up your account: \_\_\_\_\_

**Network Change** - Currently processing WEX transactions at this site (Please complete the site information below

- Network formerly used for WEX: \_\_\_\_\_ (provide terminal ID info below\*)

**Other** (please explain): \_\_\_\_\_

**Site Info:**

DBA or AKA: \_\_\_\_\_ Phone Number: \_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Station Manager/Contact: \_\_\_\_\_ Fax Number: \_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Number & Street (Physical Address): \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

\*Network change, former network terminal ID#: \_\_\_\_\_ Highway Exit #: \_\_\_\_\_ Nearest Highway: \_\_\_\_\_

List all terminal types for this site (e.g. Tranz 380, Gilbarco/Marconi G-site) both inside and at fuel pump:

Terminal: \_\_\_\_\_ ID# Assigned by Authorizing Network: \_\_\_\_\_

Terminal: \_\_\_\_\_ ID# Assigned by Authorizing Network: \_\_\_\_\_

**Please check all the features and fuel types that apply to your station:**

- |                                                  |                                                     |                                        |                                   |
|--------------------------------------------------|-----------------------------------------------------|----------------------------------------|-----------------------------------|
| <input type="checkbox"/> Fuel Available 24 hours | <input type="checkbox"/> PIN Pad                    | <input type="checkbox"/> Alcohol       | <input type="checkbox"/> Diesel   |
| <input type="checkbox"/> Car Wash                | <input type="checkbox"/> CRINDS (Pay-at-the-Pump)   | <input type="checkbox"/> Unleaded      | <input type="checkbox"/> Methanol |
| <input type="checkbox"/> Service Bays            | <input type="checkbox"/> Tractor Trailer Accessible | <input type="checkbox"/> Premium       | <input type="checkbox"/> CNG      |
|                                                  |                                                     | <input type="checkbox"/> Unleaded Plus | <input type="checkbox"/> LPG      |

**To Wright Express:**

**I am establishing a credit card processing relationship with the processor listed on the attached Wright Express merchant application.**

**Once I begin processing transactions through this processor, I do not intend on processing any transactions through a processing agreement with a branded petroleum marketer.**

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**Signed**

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**Date**